

WARREN COUNTY COMMISSIONERS MEETING
MONDAY AUGUST 17, 2020

The Warren County Commissioners met for their second meeting of the month of August 2020.

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Brian Jordan.

Also, In Attendance:

Public: Walt Wilson

Officials/County: Jud Barce, County Attorney; Ingrid Barce, County Attorney; Matt Herndon, Highway Supervisor; Robin Weston-Hubner, Auditor; Phil Astell, EMA Director; John Kuiper, Zoning Director; Randy Haddock, Surveyor; Monie Cronk, Recorder.

1. The meeting was called to order by Brian Jordan.
2. Brian Jordan, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Brian Jordan – Brian Jordan requested to add Courthouse and Jail Repair Quotes, Ordinance for Recorder's Bulk Copies, Thermal Imaging Camera for West Lebanon Fire Department. Adam Hanthorne made a motion to approve the amended agenda with a second from Clay Andrews, all voted in favor.
 - b. Brian Jordan made a motion to approve the August 3, July 21 and 27, 2020 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
 - c. Clay Andrews made a motion to approve the August 3, 2020 thru August 17, 2020 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
 - d. Clay Andrews made a motion to approve the August 14, 2020 payroll dockets with a second from Adam Hanthorne, all voted in favor.
 - e. Highway Department – Herndon explained the report from Patriot Engineering concerning boring on 975W. The report shows 4 of the 11 boring holes can back unsuitable for road surfacing. Herndon stated Polet Senesac would like to donate 180 loads of asphalt millings to be used on the roads around lake. Commissioners agreed to work with Senesac concerning the millings. Bridge #36 change order has been approved. Bridge #66 work will begin at the end of the month. CCG 2021 could begin this year as fund has been received from the State. Jordan explained the Highway Department will clean the area around the parking area at Fleming Woods as well as use free stone from Wind Farm project. Randy Haddock, Surveyor, informed the commissioners a tile hole needs repaired at the County Farm. Commissioners agreed to have the hole repaired, Haddock will facilitate.
 - f. COVID-19 – Ventilator purchase, EMS and Equipment for Essential Operations – Weston-Hubner presented quotes for 2 ventilators for \$32,334.30 and 2 power beds for \$52,118.16 from EMS. Hanthorne explained the ventilators. Covid-19/Cares grant was discussed concerning essential operations. Jordan is getting a quote for a generator of approximately \$22,000. Brian Jordan made a motion to approve 2 ventilators and 2 power beds for EMS using Cares Grant with a second from Adam Hanthorne, all voted in favor. Commissioners agreed for the purchase of 8 laptops at \$1,353.85 saving \$750.00 per laptop, one for each office for essential operations using Cares Grant.
 - g. Jail and Courthouse Repair Quotes – Jordan explained the quotes from Arsee Engineering for overseeing the projects for \$21,000. Jordan is working on the jail roof quote. Currently quotes for a portion of the jail project for \$15,000 approx. with Arsee Engineering. Jail roof repair was discussed. Jordan explained the outdoor Recreation quotes from Skyline Plastering \$55,690 and Heritage Masonry \$290,000. Hold off on roofing until next meeting. Jordan explained the repairs to the courthouse and will have quotes in the near future. Brian Jordan made a motion to enter into a contract with Arsee Engineering \$21,000 for masonry repairs and bidding of the courthouse and agreement with Arsee Engineering \$14,000 for Jail construction and repairs, \$55,690 Skyline, Heritage Masonry \$290,000 spending funds from Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor. Jordan explained the council has approved up to \$600,000 for all projects from Cumulative Capital Development.
 - h. 2020 PTABOA Board Reappointments – Jordan explained the PTABOA board appointments for 2020. Jessie Kerst has asked to reappoint Lon Akers and David Smith. Adam Hanthorne made a motion to reappoint Lon Akers and David Smith with a second from Clay Andrews, all voted in favor.
 - i. 2020 E911 Board Reappointments – Weston-Hubner explained the board appointments are 1 Commissioner and 1 public. Clay Andrews made a motion to reappoint Adam Hanthorne and Phil Astell to the E911 Board with a second from Brian Jordan, all voted in favor.
 - j. 2021 County Holiday, Accounts Payable, Payroll and Commissioner Meeting Schedules – Clay Andrews made a motion to approve all 2021 calendar/schedules with a second from Adam Hanthorne, all voted in favor.
 - k. Property Maintenance Complaint – Kuiper explained the filed complaint. The parcel is possibly being sold soon. Commissioners tabled until next meeting. Jud Barce explained the next step is letter to the property owner.
 - l. Ordinance Establishing the Manner and Form in which the Warren County Recorder may provide Bulk Form Copies to a bulk user – Ingrid explained the Recorder is allowed to sell bulk copies of the documents. The amount is \$0.15 due to the cost and water mark. Fidar Software does the billing and sends check to recorder. Funds will go into the perpetuation fund. Cronk explained upgrades taking place in the Records Office in near future. Clay Andrews made a motion to approve Ordinance #2020-0817A with a second from Clay Andrews, all voted in favor.
 - m. Thermal Imaging Camera, West Lebanon Fire Department – Jordan explained West Lebanon Fire has applied for a grant of \$6,110 for 3 cameras. The Community Foundation has stated they will grant \$950. The County amount would be \$5,160 or entire amount. The Commissioners tabled this until a later meeting. Hanthorne will get more information from Scott Hunter.

4. Old Business:

5. Elected Official/Department Head comments:

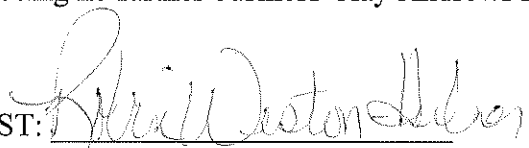
- a. Kuiper, Zoning Director – Discussed having cleanup days in a few of the small towns. Tab, Independence were discussed and possibly having the township trustees begin the process. Discussed an issue in Hedrick with horses.
- b. Discussed county fiber internet. Jordan explained as the census for internet shows county coverage, we are unable to apply for grants as such this would be something that would need to be done through the county.
- c. EMA building – Jordan explained the work is close to complete.
- d. Weston-Hubner explained the dates for the Commissioner and virtual AIC Conferences, working on quotes for digitizing the Auditors Office, Ambulance bids are due at the next meeting.


6. Public Comment:


Next Commissioner meeting September 8, 2020 @ 8:30 a.m.

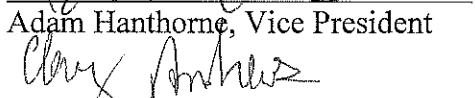
There being no further business Clay Andrews made a motion to adjourn with a second from Adam Hanthorne, all voted in favor.

ATTEST:


Robin Weston-Hubner, Auditor


W. Brian Jordan, President


Adam Hanthorne, Vice President


Clay Andrews